

RESOLUTION NO. 00- 33

A RESOLUTION DECLARING GUIDELINES FOR CONTRACTUAL RELATIONSHIPS WITH NONPROFIT AGENCIES; AND STATING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the City of Conway, Arkansas (the "City"), recognizes the important benefits to the public through certain programs implemented and delivered by nonprofit agencies and organizations in the community; and

WHEREAS, the City seeks to clarify the criteria whereby proposals for contracted services which accomplish public purposes will be evaluated;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Conway, Arkansas:


Section 1. That the City will consider proposals for services in the following areas: Public transportation, parks and recreation and recycling.

Section 2. That all applicants will provide specific information regarding the scope of the program, the expected public benefit, the estimated actual expenses of the program and a draft of the proposed contract for the services to be provided. Further, during the application process, all applicants will make a formal presentation to the Finance Committee of the City Council.

Section 3. That all proposed contracts shall include language specifying the following:

- A. That payment by the City for the actual expenses of the program shall not exceed five percent (5%) of the amount estimated at the time of the contract.
- B. That if the actual expenses of the program are less than the amount estimated at the time of the contract, the City will be reimbursed for any amounts paid in excess of the actual expenses.
- C. That specific documentation of all expenses shall be provided to the City on a quarterly basis.
- D. That a semi-annual report shall be provided to the City detailing the outcomes of the programs and the expenses of the program to date.
- E. That a final accounting of the program and all associated expenses shall be provided to the City by November 30 each year, so that any final adjustments or reimbursements to the City may be made.

ADOPTED AND APPROVED this 24 day of October, 2000.



MAYOR TAB TOWNSELL

ATTEST:



MICHAEL O. GARRETT, CITY CLERK