

RESOLUTION NO. R-87-51

WHEREAS, the City has received a bill from the Census Bureau for final payment of the Special Census; and

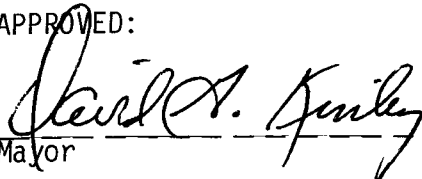
WHEREAS, the amount of this payment is \$3,500.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

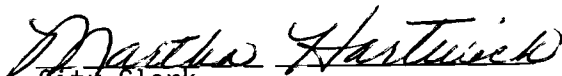
The amount of \$3,500 is hereby appropriated from General Fund Unappropriated Reserves for payment of the Special Census.

PASSED THIS 28th day of July, 1987.

APPROVED:

  
-----  
Mayor

ATTEST:

  
-----  
City Clerk

# BILL FOR COLLECTION

Bill No. 87-06-022

Department of Commerce, Bureau of the Census

Date 7/2/87

(Department or Establishment and Bureau or Office)

Washington, D. C. 20233

(Address)

PAYER:

City of Conway  
 Honorable Bill Wright  
 Mayor of Conway  
 Conway, Arkansas 72032

*This bill should be returned by the payer with his remittance.  
 SEE INSTRUCTIONS BELOW.*

Date	DESCRIPTION	Quantity	Unit Price		Amount	
			Cost	Per		
	Reimbursement due the Bureau of Census for cost incurred while providing special Census for the City of Conway.	Contract No. 134  (Copy Attached)			\$3,428	15
	Total Cost	\$10,578.15				
	Receipts	<u>7,150.00</u>				
	Amount Due	\$ 3,428.15				
	Any questions regarding the above should be directed to Mr. George Hurn, 301 763 7854.					
	Remittance is due 30 days from the date of the invoice. After the due date, charges such as interest, administrative charges and penalties will be assessed on the balance due for each 30 day period or portion thereof and applied at the current percentage rate prescribed by the U.S. Treasury.					
	For your convenience we now accept Master Charge or VISA. If you wish to make payments by this method please call 301 763-3926. Please make your check or money order payable to "Commerce-Census". Reference bill # 87-06-022 and mail to:					
	<i>William M. Ladds</i> William M. Ladds Chief, Control Accounts 301 763-4057				Bureau of the Census Finance Staff Room 1715, F.O.B. #3 Washington, D. C. 20233	
1350401 518	\$2,047.55	proj 8368				
1360401 618	\$1,380.60	112.000 Code 1				
					<b>AMOUNT DUE THIS BILL,</b>	<b>\$ 3,428.15</b>

***This is not a receipt***

## INSTRUCTIONS

Tender of payment of the above bill may be made in cash, United States postal money order, express money order, bank draft, or check, to the office indicated. Such tender, when in any other form than cash, should be drawn to the order of the Department or Establishment and Bureau or Office indicated above.

Receipts will be issued in all cases where "cash" is received, and only upon request when remittance is in any other form. If tender of payment of this bill is other than cash or United States postal money order, the receipt shall not become an acquittance until such tender has been cleared and the amount received by the Department or Establishment and Bureau or Office indicated above.

Failure to receive a receipt for a cash payment should be promptly reported by the payer to the chief administrative officer of the bureau or agency mentioned above.

FEB 13 1985  
134



CONTRACT NO. \_\_\_\_\_

Conway, Arkansas

AND

THE UNITED STATES OF AMERICA  
DEPARTMENT OF COMMERCE  
BUREAU OF THE CENSUS

Agreement between the United States of America, Bureau of the Census, Department of Commerce, (hereinafter referred to as the Government) and the city of Conway, Faulkner County, Arkansas

, (hereinafter referred to as the Contractor). This agreement shall be effective as of the date of signing by the Contractor.

The Contractor has requested that a special population census be taken under the authority of title 13, United States Code, section 196.

The agreement of the parties is as follows:

- A. (1) The Government shall designate one or more experienced employees to direct the taking of the census.
- (2) The Government employee shall oversee all features of the enumeration including the training of enumerators, crew leaders, and others locally employed by the Contractor to take the special population census. The Government employee shall not be interfered with in any way by the Contractor or by any representative of the Contractor.
- (3) The fees outlined in B.(6) below shall include (a) administrative and technical work performed by headquarters and regional personnel; (b) enumeration schedules and related materials; (c) map preparation; (d) tabulation expenses; and (e) other incidental expenses incurred by the Government in completing the special population census.
- B. (1) The Contractor shall have available sufficient applicants for enumerators, crew leaders, and other positions as may be needed to complete the special population census who shall be selected for employment and separation under standards established by the Government, and who shall take an oath or affirmation as required to protect the confidentiality of the information collected by them. The Contractor shall comply with all federal, state, and local laws, orders, rules and regulations and shall complete and file any and all required reports including, but not limited to, those pertaining to Equal Employment Opportunity applicable to these employees.
  - (a) In the event that sufficient suitable applicants are not furnished by the Contractor for the necessary positions and the Government must expend funds to obtain applicants to fill the remaining positions, the Contractor agrees to reimburse the Government for those additional expenses. This will increase the costs estimated in B.(4).
  - (2) The Contractor shall supply, free of charge, proper office quarters equipped with telephone(s), office furniture, adding machine(s), and typewriter(s) as determined necessary and proper by the Government.
  - (3) The Contractor shall pay directly to the enumerators, crew leaders, and others hired locally to conduct the actual enumeration at rates of pay fixed by the Government. The compensation of such enumerators, crew leaders, and others shall be paid to them by the Contractor upon approval by the Government employee. The Contractor shall withhold from the compensation paid to the enumerators, crew leaders, and other locally employed such amounts as may be necessary for Social Security, federal, state, and local income tax, or other sums required to be withheld by federal, state, or local laws from employee's compensation. The amount necessary to cover these expenses is estimated to be \$ 17,350. The Contractor agrees that these funds will be available for disbursement upon approval of the Government employee.
  - (4) The Contractor shall also reimburse the Government for the actual cost of the Government employee's salary, allowances for subsistence at the standard federal rate per day, traveling expenses, other reasonable and necessary expenses, and overhead and other charges applicable to these costs. This part of the cost will be charged on an actual cost basis with billing being made as soon as possible after completion of the field operations. This amount is estimated to be \$ 5,650.
  - (5) The Contractor shall pay, in advance, the fee applicable to the estimated size of the place in accord with the fee schedule. In the event that the completed census places the Contractor in a higher or lower classification than estimated, an adjustment in the fee portion shall be made, either by a refund by the Government or by an additional payment by the Contractor. If the Contractor's actual population is greater than 50,000, the advance will be adjusted to the actual costs and billing or refund made as appropriate.
  - (6) The Government and the Contractor agree that based on an estimate of the population of 23,000 the fee for items outlined in A.(3) is \$ 7,150. A payment of that amount will be furnished to the Government before any work on the census is performed. This payment is for Government costs only and excludes costs as set forth in B.(3) and B.(4) above.
  - (7) Payment to the Government, in full, for the services provided in B.(4) and B.(5) above is due 30 days from the date of the invoice. A late charge shall be imposed on the overdue amount for each 30-day period or portion thereof during which the remittance is due. The late charge will be based on a percentage rate equal to the current value of funds to the U.S. Treasury in accordance with Treasury fiscal requirements.
- C. The individual information collected by the enumerators on the special population census questionnaires shall be regarded as strictly confidential pursuant to the provisions of title 13, United States Code, and the questionnaires shall be returned directly to the authorized representative of the Government. All such population census questionnaires and all other papers relating to the special population census are the property of the Government and under the law may be made available to, and examined by, Government officials and enumerators only.
- D. The Government shall provide to the Contractor the official population count derived from the special census at the earliest practicable date after completion of the enumeration and the processing required to produce the statistical results. This count, which shall be as of the date of the special census, will be provided in writing and signed by an appropriate Government official.
 

The Government will not guarantee delivery of the final count by any specified date and shall not be held responsible for any loss or damages suffered by the Contractor due to the data not being available by a specific date. The Contractor accepts that response to a special census is voluntary and that, in order to obtain as complete a total count as possible, it may be necessary to use secondary sources and administrative records, which may not include all of the detailed information. The Government will also make the count available to the public in the Federal Register and in Bureau of the Census publications. The detailed statistical results will be made available to the Contractor, subject to limitations imposed by the need to protect confidentiality and by such statistical requirements as deemed necessary by the Bureau of the Census. The Government will also provide these statistical results to government officials and individuals upon written request; and, insofar as the Government deems the results to be of sufficient public interest, make them generally available in publications of the Bureau of the Census. The Contractor shall accept as final the official population count and other statistical results when provided by the Government.
- E. This agreement may be cancelled by the Contractor before the enumeration begins. Once the enumeration has commenced, it will be carried to completion. In the event of cancellation of the agreement, the Government will be reimbursed by the Contractor for costs incurred or obligated prior to the date of cancellation. Once the enumeration has been completed, the tabulation of the statistical results will be carried to completion.
- F. Any misunderstandings or disputes concerning any matters, expenses, and methods of taking the special population census, or any question of fact arising under this contract, shall be decided by the Government in accordance with the Contract Disputes Act of 1978 (41 U.S.C. 601-613).
- G. No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this contract or to any benefit that may arise therefrom; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

FOR THE CONTRACTOR

BY:

Bill Wright

TITLE:

Mayor

DATE:

1-23-85

FOR THE GOVERNMENT

BY:

William P. Buf

TITLE:

Associate Director  
Bureau of the Census

DATE:

2/21/85