AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) HR ADMINISTRATIVE ASSISTANT II POSITION IN THE ADMINISTRATION DEPARTMENT TO ONE (1) HUMAN RESOURCES MANAGER POSITION IN THE ADMINISTRATION DEPARTMENT; AND FOR OTHER PURPOSES:

Whereas, the Administration Department requests the reclassification of one (1) HR Administrative Assistant II position to one (1) Human Resources Manager position in the Administration Department;

Whereas, the annual salary for the HR Administrative Assistant II position is $38,623 and the annual salary for the Human Resources Manager position is $38,623; and

Whereas, no budget adjustment is required for the remainder of the 2020 budget year;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS

THAT:

Section 1. The City of Conway shall reclassify one (1) HR Administrative Assistant II position to one (1) Human Resources Manager position in the Administration Department

Section 2. No additional salary funds are required for this staffing adjustment in 2020.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 10th day of March, 2020.

Approved:

[Signature]
Mayor Bart Castleberry

Attest:

[Signature]
Michael O. Garrett
City Clerk/Treasurer
CERTIFICATE

STATE OF ARKANSAS
COUNTY OF FAULKNER
CITY OF CONWAY

I, Michael Garrett, the duly elected, qualified, and acting: Clerk-Treasurer of the City of Conway, Arkansas, do hereby certify that the attached and foregoing is a true and correct copy of an ordinance presented to the City Council of the City of Conway, Arkansas, at a meeting of that body held on the 10th day of March, 2020 same is duly recorded in the minutes of meeting of said Council.

Witness, my hand, and seal of the City of Conway, Arkansas this 9th day of March, 2020.

[Signature]

CITY CLERK-TREASURER