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FAULKNER COUNTY CIRCUIT CLERK

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By _____

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A. D. C.



City of Conway, Arkansas

Ordinance No. O-15-87

**AN ORDINANCE PROVIDING FOR PROCEDURES FOR MUNICIPAL RECORD RETENTION;
REPEALING ANY ORDINANCES IN CONFLICT; AND FOR OTHER PURPOSES:**

Whereas, the City of Conway is in need of storage space currently occupied by records which are obsolete and unnecessary and which could be disposed of pursuant to state law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway hereby declares pursuant to the Arkansas Annotated Code §14-59-114 – Record retention schedule that it approves the destruction of the following financial records for any period prior to fiscal year ending December 31, 2010:

- Cancelled Checks
- Invoices
- Bank Statements and Reconciliations
- Timesheets
- Obsolete Check Stock

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of August, 2015

Approved:

Tab Townsell

Mayor Tab Townsell

Attest:

Michael O. Garrett

Michael O. Garrett
City Clerk/Treasurer