City of Conway, Arkansas
Ordinance No. O-15-85

AN ORDINANCE AMENDING ORDINANCE O-10-125, WHICH ADOPTED AN EMPLOYEE HANDBOOK AND PERSONNEL POLICY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the City Council has adopted, pursuant to Ordinance O-10-125, an Employee Handbook to be used for personnel matters for the City; and

Whereas, a revision of Section I, Employment Policies is needed for the fair and impartial implementation of personnel policies.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. Section III, Matters Affecting the Status of the Employee — Probationary Period section shall be amended as follows:

**Probationary Period**

For Civil Service positions, new hires or rehires in the Conway Police Department have a 24-month probationary period; new hires or rehires in the Conway Fire Department have a 12-month probationary period. The probationary period for promoted employees is 6 months.

Section 2. Three (3) copies of the revised Section III, Matters Affecting the Status of the Employee — Probationary Period section of the Employee Handbook, City of Conway, Personnel Policy shall be and hereafter kept on file in the Office of the City Clerk/Treasurer.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 28th day of July, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer