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Faulkner County

RHONDA WHARTON

FAULKNER COUNTY CIRCUIT CLERK

Fees \$20.00

by \_\_\_\_\_

D. C.



City of Conway, Arkansas

Ordinance No. O-09-05

**AN ORDINANCE ADOPTING AN EMPLOYEE HANDBOOK AND PERSONNEL POLICY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:**

WHEREAS, the Mayor of the City of Conway, Arkansas, has submitted to the City Council a handbook to be used for personnel matters for the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

**SECTION 1.** A handbook entitled, "Employee Handbook, City of Conway, Personnel Policy," has been examined by the City Council and found to be needed for the fair and impartial implementation of personnel policies.

**SECTION 2.** This policy shall be adopted as set forth in the document entitled "Employee Handbook, City of Conway, Personnel Policy."

**SECTION 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**SECTION 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 13<sup>th</sup> day of January, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett

City Clerk/Treasurer