

ORDINANCE NO. O-07-24

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City-Env.

AN ORDINANCE AMENDING ORDINANCE NO. O-00-55, WHICH ADOPTED AN AMENDED EMPLOYEE HANDBOOK AND PERSONNEL POLICY FOR THE CITY OF CONWAY; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, the City Council has adopted, pursuant to Ordinance No. O-00-73, an amended handbook to be used for personnel matters for the City; and

WHEREAS, a revision of Section III, Matters Affecting the Status of the Employee, is needed for the fair and impartial implementation of personnel policies.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

SECTION 1: Section III, Matters Affecting the Status of the Employee, Emergency Call Outs and/or Off Duty Court Duty policy shall be amended as follows:

Policy

Emergency Call Out and/or Off Duty Court Duty. Non-exempt employees who are called out for emergency work or for required Court duty during their off duty time will be eligible for Overtime Pay or Compensatory Time for the period of time worked during the emergency or at Court even if they have not physically worked their standard work period. The Department Head is responsible for scheduling and managing required emergency work and Court appearances.

SECTION 2: Three (3) copies of the revised section of the Amended Employee Handbook, City of Conway, Personnel Policy shall be and are hereafter kept on file in the Office of the Clerk/Treasurer.

SECTION 3: That all ordinances in conflict herewith are repealed to the extent of the conflict, specifically, Ordinance No. O-00-55 and Ordinance No. O-00-73.

SECTION 4: That this ordinance is necessary for the protection of the peace, health and safety of the citizens of Conway, and therefore, an emergency is declared to exist, and this ordinance shall go into effect from and after its passage and approval.

PASSED this 6th day of March, 2007.

Approved:


Mayor Tab Townsell

Attest:


Michael O. Garrett
City Clerk/Treasurer